

CAPABILITY STATEMENT

Preconstruction Stage

Program Validation:

- perform a needs assessment and see to its integration with respect to design
- review program of requirements (POR) and ascertain LEED goals

Schematic Design:

- assist in cost evaluation of alternative materials and systems
- initial constructability and value engineering (SAVE certified) reviews
- generate preliminary budgets based on parametric values (using areas/volumes)
- implement a preliminary construction schedule
- supplement preliminary logistic phasing and sequencing plan, as well as, potential subcontracting plan

Design Development:

- establish a commissioning program, as applicable
- develop estimates of the project construction and soft costs in increasing detail, as well as a more detailed schedule
- participate in the progressive review of plan evolution
- identify long-lead, special procurement items
- establish quality control/quality assurance program
- review the provisional design development documents and generate life cycle cost

Construction Documents:

- update and reissue the project schedule and budget
- participate actively in the review of the plans through 100% completion
- perform a third-party quality review of the CD submittal
- prepare scope of work for each technical specification section as well as assisting in the implementation of the general conditions
- initiate the bid campaign by public advertising, pre-bid conference and answering of RFI's, in addition to verifying parameters for competitive bidding, as applicable
- support scope review and bid tabulation efforts

Construction Stage

Contract Award and Issuance:

- administer kick-off meeting and pre-installation conference(s) with team
- review project baseline schedule with respect to master schedule
- implement material/equipment/submittal/RFI tracking
- establish scheduled values regarding progress payments

Construction:

- provide project management, site supervision, scheduling, and QA/QC
- chair progress and pre-installation conferences
- lead project cost control
- generate periodic reports consolidating progress, scheduling, and cost utilization
- implement digital communicate bulletin to stakeholders explaining activities, durations, and potential impacts to normal operations and accessibility
- identify and coordinate critical project activities during utility shutdowns
- receive and record documentation pertinent to EPA and USGBC

Project Closeout

- prepare a start-up plan, schedule and coordinate start-up activities for HVAC, mechanical/electrical rooms
- schedule pre-occupancy inspections and coordinate FF&E
- assist in preparation and manage the implementation of the final punchlist
- implement commissioning for major systems and equipment
- assist with facilities occupancy/move management
- obtain guarantees, warranties, lien waivers, and Owner's O&M manuals
- post-mortem project analysis
- video record training exercises
- administer corrective period (11th month) walk-through

Relevant Northern Ohio Construction Market Project Experience:

- Ohio Turnpike Service Plaza Renovations – Construction Manager as Agent (CMA)
- Cleveland State University Student Center – CMA and Builder (Superstructure/Fnds.)
- CLE Terminal Lobby Renovations, Facade Rehabilitation, and Security Enhancements – Value Engineering, Constructability and Compliance
- Cleveland State University CIMP – CxA and Constructability Subconsultant
- Coventry New High School – Constructability and Cost Reconciliation
- Ohio Department of Transportation – Statewide Value Engineering Consultant
- Lakewood Grant, Lincoln, and Roosevelt Elementary Schools – Cost Subconsultant
- Crocker Park Phase III Infrastructure and Three Garages – Owner's Representative
- Cleveland State University New Engineering Building – Cost, Scheduling, and OR
- Akron Public Schools Case (PK-5) and Ellet (9-12) CLC – Constructability and Cost
- Lakeview Local Schools PK-8 – Scheduling, Constructability, and Cost Estimating

Certifications:

SBA

- ✓ 8(a)

State of Ohio Department of Administrative Services

- ✓ EDGE
- ✓ MBE

ODOT/RTA/CAS

- ✓ DBE
- ✓ SBE

Ohio Turnpike and Infrastructure Commission

- ✓ DBE
- ✓ MBE
- ✓ SBE

City of Cleveland/Cuyahoga County

- ✓ MBE
- ✓ SBE

Construction Management Association of America

- ✓ Certified Construction Manager (CCM)

United States Green Building Council

- ✓ LEED AP BD + C

Society of American Value Engineers

- ✓ Value Specialist (VMA)

Oracle Primavera

- ✓ Contract Manager and P6

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